#### **NOTIFICATION**

# 03/01/2014

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# <u>Notice</u>

# 03/01/2014

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 07/01/2014, from 11:00 A.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

#### **Office Order**

#### **Students Grievances Redressal Mechanism**

As per the UGC Regulation on Grievance Redressal 2012, Issued wide the Gazette of Indian on 23<sup>rd</sup> march 2013 JJT University has set student grievance mechanism to address the complaints of students and staff in speedy and judicious manner.

Generally, it envisages the complaints regarding admission, irregularity in establishes process of victimization. Complaints of other nature which may affect the performance and general development of a student are also admitted for redressal.

The committee set up by university takes into consideration the complaint pertaining to transport, security, sports, departmental complaints and general administration issues on the campus.

Following committee is constituted for the session 2013-14 and the convener /In-charge of committee is instructed to ensure four meeting in the session to meet out the purpose of the committee and submit the minutes of the meeting of the committee to the Registrar office timely.

The committee setup by University for session 2013-14 comprises of the under mentioned:

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

Copy to:-

- 1. Chairperson
- 2. President
- 3. Pro-President

## Meeting MINUTES

Minutes of the 1st Meeting of the JJT University, Students' Grievances Redressal Committee, (JJT UNIVERSITY STUDENTS' GRIEVANCES REDRESSAL COMMITTEE, Of the academic year 08.01.2014, scheduled to be held on WEDNESDAY, 08.01.2014 at 10.30 a.m., Ground floor conference hall, JJT University Churela Jhunjhunu Rajasthan.

The meeting of the Students' Grievances Redressal Committee started at 10.30a.m. Under the Chairmanship Er. BK tibrewala (Registrar).

The following members were present:

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

Dr. Omprakasah Chahar, Dr. Anju Singh, Dr. Surender kumar, Dr. Arun kumar, telephonically informed his inability to attend the meeting. Leave of absence was granted to him.

Initially the Member Secretary welcomed all the members. Afterwards the business of the meeting started by taking the agenda for consideration item by item.

Item No. 1: To read and confirm the minutes of the previous meeting of Students' Grievances Redressal Committee, held on 18th March 2013.

Item No. 2: To consider and approve the compliance report about the action taken on the decisions taken in the previous meeting.

Item No 3: To consider the old grievances of the students.

Sr.No. 1: Case No. 16: Manroop, Department of science, JJT University.

Nature of Grievance: regarding regularizing provisional admission to second year B.Sc (II Year) during the academic year 2013-2014.

The letter received from the Department of Science, JJT University bearing no. JJTU/ADMIN/2014/016, dated 7th May 2013, was perused by the committee. After thorough discussion it was resolved that since matter is sub-judice. The University awaits the order of the University Tribunal and accordingly the direction may be given to the department of Science.

**Item No 4:** Students' Grievances Redressal Committee, to consider the fresh representations received from other students.

Sr.No. 2: Case No. 1: Tahir khan, JJT University (Institute of Management Studies).

**Nature of Grievance**: Regarding Re-exam of Semester I examination which is conducted by Institute and Non legal Activities at JJT University (Institute of Management Studies).

#### Circular: UG/021 of 2014

The letter received from the JJT University (Institute of Management Studies).

Grievances/021, dated 3rd May 2013, was perused by the committee.

The student was heard. The DEAN of the Institute was also heard. After thorough discussion it was resolved that the case is related with the Examination Conducted by the college/Institute. The DEAN of the Institute has advised to solve the matter with students in Institute level. The DEAN of the Institute has informed that send the compliance to Students' Grievances Redressal Committee.

#### Agenda 4

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

#### **NOTIFICATION**

# 08/01/2015

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# Notice

## 08/01/2015

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 12/01/2015 Monday, from 11:00 A.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

1. Time bond redressal of grievances received if any.

- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

## Meeting

Today on 12/01/2015 Monday, from 11:00 A.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

1. Time bond redressal of grievances received if any.

2. Mechanism of redressal of grievances.

3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

Highlights of his deliberations:

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.

(v)Ensure that there is proper investigation of facts and figures related to the problem.

### Agenda 1

To read and confirm the minutes of the previous meeting of Students' Grievances Redressal Committee, held on 07/08/2014 Thursday. Can, because any delay in redressal will create many confusion and further increase in grievances.

# Agenda 2

- To consider and approve the compliance report about the action taken on the decisions taken in the previous meeting.
- 1. Grievance redressal committee shall consider only individual grievances of specific nature of students and staffs.
- 2. The GRC shall not consider any grievance in of general applicability or of collective nature of raised collectively by more than one employee/student.
- 3.After receiving complain/application the committee will decide on the merit of case regarding scope of further discussion investigation.
- 4.GRC will meet only as & when required. If required it meets more frequently otherwise not.
- 5. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.
  - 6. Time bond rederessal of grievances would be appreciable.
  - 7. The grievances must be submitted in writing to chairman GRC in sealed envelope "marked-confidential".

# Agenda 3

To consider the old grievances of the students.

**Sr.No. 1:** Case No. 17: Nitin Lakhlan, Department of Mechanical engineering , JJT University. Nature of Grievance: regarding fair decision towards sports activities during the academic year 2013-14.

# Agenda 4

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

### **NOTIFICATION**

# 21/01/2016

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# <u>Notice</u>

# 21/01/2016

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 25/01/2016 Monday, from 03:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 25/01/2016 Monday, from 03:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

1. Time bond redressal of grievances received if any.

- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of Student'swelfare committeewas held on 25th January 2016 in Conference hall in the meeting following strategy was made to enhance the self-confidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

### Agenda 1

Hobby classes to enhance the Inherent creativity of Student have to be held in the Campus to enhance their self-Confidence because creativity depends on constant learning in life.

# Agenda 2

- Self-protection training with the help of the police department have to be managed as per the Govt. policy in the matter
- 1.Grievance redressal committee shall consider only individual grievances of specific nature of students and staffs.
- 2. The GRC shall not consider any grievance in of general applicability or of collective nature of raised collectively by more than one employee/student.
- 3.After receiving complain/application the committee will decide on the merit of case regarding scope of further discussion investigation.
- 4.GRC will meet only as & when required. If required it meets more frequently otherwise not.
- 5. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.

6.Time bond rederessal of grievances would be appreciable.

7. The grievances must be submitted in writing to chairman GRC in sealed envelope "marked-confidential".

## Agenda 3

The separate platform have to be provided to SC/ST Studentand students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr.Mahendra Singh Poonia, will draft the programme and will work as Co-coordinator of the programs.

#### Agenda 4

It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.

#### Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

#### **NOTIFICATION**

# 14/01/2017

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# Notice

# 14/01/2017

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held 18<sup>st</sup> January2017 Wdnesday, from 01:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 18<sup>st</sup> January2017 Wdnesday, from 01:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of Student'swelfare committeewas held on 25th January 2016 in Conference hall in the meeting following strategy was made to enhance the self-confidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

### Agenda 1

Hobby classes to enhance the Inherent creativity of Student have to be held in the Campus to enhance their self-Confidence because creativity depends on constant learning in life. Self-protection training with the help of the police department has to be managed as per the Govt. policy in the matter

#### Agenda 2

The separate platform have to be provided to SC/ST Student and students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr.Mahendra Singh Poonia, will draft the programme and will work as Co-coordinator of the programs.

### Agenda 3

- 1. Work-Shop have to be organized to make aware Student about their right and to make them well acquainted about the special provision of various ACT those are made to provide them to live a life with dignity and to protect themselves from atrocities and physical protection.
- 2. Helpline number and other securities devices relating literature be prepared and be intimated to all concerns.

# Agenda 4

- 1. It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.
- 2. The record of the Student related welfare activities as performed in the last session were discussed and it was decided that all the welfare activities be organized in the session also.

3. Special classes, Work-Shop for SC/ST Student and students for their skill development, communication skills, and proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.

#### Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

### **NOTIFICATION**

## 08/01/2018

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# Notice

## 08/01/2018

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held 18<sup>st</sup> January 2018 Wdnesday, from 01:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 18<sup>st</sup> January2018 from 01:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Dr. C.L Sharma emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of Student'swelfare committeewas held on 18th January 2018 in Conference hall in the meeting following strategy was made to enhance the self-confidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

# Agenda 1

- 1. Hobby classes to enhance the Inherent creativity of Student have to be held in the Campus to enhance their self-Confidence because creativity depends on constant learning in life.
- 2. Self-protection training with the help of the police department has to be managed as per the Govt. policy in the matter.
- 3. The separate platform have to be provided to SC/ST Studentand students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr.Mahendra Singh Poonia, will draft the programme and will work as Co-coordinator of the programs.

## Agenda 2

- 1. Work-Shop have to be organized to make aware SC/ST Student about their right and to make them well acquainted about the special provision of various ACT those are made to provide them to live a life with dignity and to protect themselves from atrocities and physical protection.
- 2. Helpline number and other securities devices relating literature be prepared and be intimated to all concerns.

# Agenda 3

- 1. It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.
- 2. The record of the SC/ST Student related welfare activities as performed in the last session were discussed and it was decided that all the welfare activities be organized in the session also.

### Agenda 4

1. Special classes, Work-Shop for SC/ST Student and students for their skill development, communication skills, and proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.

## Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

#### **NOTIFICATION**

# 04/08/2014

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# <u>Notice</u>

# 04/08/2014

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 07/08/2014Thursday, from 03:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

1. Time bond redressal of grievances received if any.

- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

## Meeting

Today on 07/08/2014, Thursday from 03:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

1. Time bond redressal of grievances received if any.

2. Mechanism of redressal of grievances.

3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

Highlights of his deliberations:

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.

(v)Ensure that there is proper investigation of facts and figures related to the problem.

# Agenda 1

The member shown full of their enthusiasm to deliver the very purpose of constituting this committee , and thanked the Registrar for such imitative in the best interest of all the stakeholders.

Can, because any delay in redressal will create many confusion and further increase in grievances.

# Agenda 2

The mechanism of redressal of grievances and its regulation discussed, following are the highlight of the discussion :

- 1. Grievance redressal committee shall consider only individual grievances of specific nature of students and staffs.
- 2. The GRC shall not consider any grievance in of general applicability or of collective nature of raised collectively by more than one employee/student.
- 3.After receiving complain/application the committee will decide on the merit of case regarding scope of further discussion investigation.
- 4.GRC will meet only as & when required. If required it meets more frequently otherwise not.
- 5. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.

6. Time bond rederessal of grievances would be appreciable.

7. The grievances must be submitted in writing to chairman GRC in sealed envelope "marked-confidential".

# Agenda 3

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

### **NOTIFICATION**

08/08/2015

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar
- Ms. Neelam yadav
- Ms. Vandana Chaudhary
- •

### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# <u>Notice</u>

# 08/08/2015

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 11/07/2015 Saturday, from 1:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar
- Ms. Neelam yadav
- Ms. Vandana Chaudhary

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2.Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

#### Meeting

Today on 11/08/2015 Saturday, from 01:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar
- Ms. Neelam yadav
- Ms. Vandana Chaudhary

#### <u>Agenda</u>

1. Time bond redressal of grievances received if any.

- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

Highlights of his deliberations:

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

#### Agenda 1: confirmation of minutes of meeting held on 12/01/2015

The minutes of the meeting held on 12/01/2015 were sent to the members earlier and the same was confirmed

#### Agenda 2:\_Matters arising from the meeting:

- To consider and approve the compliance report about the action taken on the decisions taken in the previous meeting.
- 1.Grievance redressal committee shall consider only individual grievances of specific nature of students and staffs.
- 2. The GRC shall not consider any grievance in of general applicability or of collective nature of raised collectively by more than one employee/student.
- 3.After receiving complain/application the committee will decide on the merit of case regarding scope of further discussion investigation.
- 4.GRC will meet only as & when required. If required it meets more frequently otherwise not.
- 5. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.

6.Time bond rederessal of grievances would be appreciable.

7. The grievances must be submitted in writing to chairman GRC in sealed envelope "marked-confidential".

#### Agenda 3 : Other suggestions / Actions to improve facilities.

It was decided by the committee to create a Maintenance Register, which shall be placed in the office. Any person on campus shall report Maintenance Issues that require attention in the Register. Similarly after solving the issue, the non-teaching staff should report on action taken with the date. Information that such a register has been created must be shared via a notice to all stake-holders.

### Agenda 4

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

### **NOTIFICATION**

## 03/08/2016

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# <u>Notice</u>

## 03/08/2016

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held on 07/08/2016, from 03:00 P.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 07/08/2016 y, from 03:00 P.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

1. Time bond redressal of grievances received if any.

- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Er. BK Tibrewala emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of SC/ST Studentwelfare committee was held on January 2016 in Conference hall in the meeting following strategy was made to enhance the selfconfidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.

(v)Ensure that there is proper investigation of facts and figures related to the problem.

# Agenda 1

The separate platform have to be provided to Student and students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr. MahendraPoonia , will draft the programme and will work as Co-coordinator of the programs.

# Agenda 2

- Work-Shop have to be organized to make aware Student about their right and to make them well acquainted about the special provision of various ACT those are made to provide them to live a life with dignity and to protect themselves from atrocities and physical protection.
- GRC will meet only as & when required. If required it meets more frequently otherwise not.
- The GRC may mediate between complainant and defendant against who the complaint has been made, it required.
- 6.Time bond rederessal of grievances would be appreciable.
- 7.The grievances must be submitted in writing to chairman GRC in sealed envelope
- "marked-confidential".

# Agenda 3

• It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.

# Agenda 4

• Special classes, Work-Shop for SC/ST Studentand students for their skill development, communication skills, proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.

## Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

#### **GRIEVANCE & REDERESSAL COMMITTEE**

### **NOTIFICATION**

23/08/2017

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# Notice

## 23/08/2017

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held 28<sup>th</sup> August 2017, from 11:00 A.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 28<sup>th</sup> August 2017, from 11:00 A.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### <u>Agenda</u>

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Dr. Madhu gupta emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of Student'swelfare committeewas held on on 28<sup>th</sup> August 2017 in Conference hall in the meeting following strategy was made to enhance the self-confidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

# Agenda 1

- 1. The separate platform have to be provided to SC/ST Student and students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr. MahendraPoonia, will draft the programme and will work as Co-coordinator of the programs.
- 2. Work-Shop have to be organized to make aware SC/ST Student about their right and to make them well acquainted about the special provision of various ACT those are made to provide them to live a life with dignity and to protect themselves from atrocities and physical protection.

## Agenda 2

- 1. Helpline number and other securities devices relating literature be prepared and be intimated to all concerns.
- 2. It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.
- 3. The record of the SC/ST Student related welfare activities as performed in the last session were discussed and it was decided that all the welfare activities be organized in the session also.

# Agenda 3

- 1. Special classes, Work-Shop for SC/ST Studentand students for their skill development, communication skills, proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.
- 2. Hobby classes to enhance the Inherent creativity of Studenthave to be held in the Campus to enhance their self-Confidence because creativitydepends on constant learning in life.

## Agenda 4

- 1. Special classes, Work-Shop for SC/ST Student and students for their skill development, communication skills, and proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.
- 2. Hobby classes to enhance the Inherent creativity of Studenthave to be held in the Campus to enhance their self-Confidence because creativitydepends on constant learning in life.

## Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.

#### **GRIEVANCE & REDERESSAL COMMITTEE**

#### **NOTIFICATION**

## 22/08/2018

## This is to notify that the college management has decided to constitute <u>GRIEVANCE & REDERESSAL COMMITTEE</u>

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Purpose

Committee formed in order to ensure transparency by preventing unfair practices, complains of alleged discrimination by students SC, ST, OBC Minority, Scholarship issues, admission, issues voted to sexual harassment, Ragging.

Wishing all the Best

# Notice

## 22/08/2018

This is to inform you that a meeting of Grievance redressal committee of JJT University will be held 26<sup>th</sup> August 2018, from 11:00 A.M. at the Conference hall.

All members are requested to attend the meeting to discuss following agenda.

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

# Meeting

Today on 26<sup>th</sup> August 2018, from 11:00 A.M. by onwards a meeting of grievance of redressal committee (GRC) held at the Conference hall to discuss following agenda in presence of following members :

- Mr. Anil kadwasra (Incharge)
- Dr. Arun Kumar
- Dr. Ikram Qureshi
- Dr. Mahendra simgh
- Mr. Suresh kumar meena
- Mr. Surender kumar

#### Agenda

- 1. Time bond redressal of grievances received if any.
- 2. Mechanism of redressal of grievances.
- 3. Miscellaneous, by permission of chair.

Registrar Dr. Madhu gupta emphasized about the purpose and work of the GRC to members.

#### Highlights of his deliberations:

A meeting of Student'swelfare committeewas held on on 26<sup>th</sup> August 2018 in Conference hall in the meeting following strategy was made to enhance the self-confidence of Student and for the welfare of the Student in the Institute.

(i)Formation of grievance rederessal cell to handle grievances of students, staffs and faculty.

(ii)Redress girl. Student, lady staff and lady faculty separately.

(iii)Redress grievance promptly.

(iv)Use positive friendly ways to resolve the crisis than punitive steps.(v)Ensure that there is proper investigation of facts and figures related to the problem.

# Agenda 1

- 1. The separate platform have to be provided to SC/ST Student and students to express themselves without hesitation so the special programme as like debate on burning issues relating to Student be discussed and cultural activities may be organized on suitable dates and it was decided that Dr. MahendraPoonia, will draft the programme and will work as Co-coordinator of the programs.
- 2. Work-Shop have to be organized to make aware SC/ST Student about their right and to make them well acquainted about the special provision of various ACT those are made to provide them to live a life with dignity and to protect themselves from atrocities and physical protection.

## Agenda 2

- 1. Helpline number and other securities devices relating literature be prepared and be intimated to all concerns.
- 2. It was decided that after getting any complaints from the SC/ST Student or Girl of the University the cell will make camera trial and decision will be taken immediately keeping in mind the nature of the complaint.
- 3. The record of the SC/ST Student related welfare activities as performed in the last session were discussed and it was decided that all the welfare activities be organized in the session also.

# Agenda 3

- 1. Special classes, Work-Shop for SC/ST Studentand students for their skill development, communication skills, proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.
- 2. Hobby classes to enhance the Inherent creativity of Studenthave to be held in the Campus to enhance their self-Confidence because creativitydepends on constant learning in life.

## Agenda 4

- 1. Special classes, Work-Shop for SC/ST Student and students for their skill development, communication skills, and proficiency in English have to be organized to enhance their consciousness so that they can face the challenges of the modern world.
- 2. Hobby classes to enhance the Inherent creativity of Studenthave to be held in the Campus to enhance their self-Confidence because creativitydepends on constant learning in life.

## Agenda 5

Miscellaneous by the permission of chair :

The members are happy to learn that the issue of minor complains are dealt concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal cell.

The meeting concluded with vote of thanks.